ACTION LOG 2026

No	ACTION	Responsible…	Update	Status
	Carried over from 2025			
1	Keep an update of the current planning application at the Village Hall	Clerk	This will be updated when any are rec'd.	ONGOING
2	Clerk to look at the play area survey again	Clerk	This is in hand to do Spring 2026	ONGOING
3	BF will look at the telephone box	Cllr Floyd	This is being looked into	ONGOING
4	The verges to be looked into for designation.	Clerk	Await devolution update	ONGOING
5	BF to review the benches at the playing field.	Cllr Floyd	This is being looked into. *BF is actioning this in April 2026.*	ONGOING
6	BF is going to review to see if something he could repair on play area structure and work out material costs	Cllr Floyd	BF has done this and will work out the materials needed and send estimate to Clerk. *Quote received and BF is actioning this in April 2026.*	ONGOING
7	Clerk to put something in parish magazine bout horses not being allowed on the playing field.	Clerk	In Parish Mag Feb 2026	COMPLETED
8	Clerk to proceed with new website.	Clerk	This is in hand…	ONGOING
	HDPC meeting 13th January 2026			
1	ML to speak to PCSO to find out why Hadlow Down failed to appear on the PCSO village meetings list.	Cllr Lunn	ML spoke and she confirmed this will be amended.	COMPLETED
2	Clerk to put something in Parish Magazine about obtaining email addresses for better comms.	Clerk	Draft circulated to Cllrs on 27/01. Sent for publishing	COMPLETED
3	Clerk to speak to UKPN to find out their plans for School Lane.	Clerk	Emailed UKPN contact on 27/01, awaiting resp. Plan provided, awaiting for confirmed dates, proposed 10 days in August	COMPLETED
4	Clerk to speak to ESH about the state of A272 potholes	Clerk	This was ongoing for the whole week. Repair done but complaint submitted.	COMPLETED
5	Cllr Standley to find out which areas may be affected re gritting	Cllr Standley	Suggested Clerk to send letter to committee. Letter sent 12/02	COMPLETED
6	Clerk to update burial ground regulations and fees	Clerk	Updated and on PC website	COMPLETED
7	Clerk to get fingerpost maintenance works completed	Clerk	Works request submitted on 27/01	COMPLETED
8	Clerk to submit precept for 2026/27	Clerk	Submitted to WDC	COMPLETED

9	Clerk to publish widely the explanation document re the precept increase	Clerk	This was published widely on 15/01	COMPLETED
10	Clerk to email solicitor and HDCC	Clerk	This was published widely on 15/01	COMPLETED
HDPC meeting 3rd February 2026				
1	Clerk to forward email to Highways complaining about A272	Clerk	Email sent 04/02	COMPLETED
2	Clerk to report failing pothole again on A272	Clerk	Email sent 04/02	COMPLETED
3	Cllr Standley to find out about trunk road repairs	Cllr Standley		ONGOING
4	BF and DM to review local plan and draft resp for March PC meeting	BF and DM	This is on the agenda for March meeting.	COMPLETED
5	Clerk to liaise with the road safety team about the recent consultation on speed sign reduction to seek an update.	Clerk	Email sent and response rec'd to be updated at March meeting under Highways	COMPLETED
6	BF to remove items from previous Cllr garage	BF	This was collected.	COMPLETED
7	Clerk to arrange a meeting with the Church wardens to discuss works required	Clerk	Email sent 12/02. Mtg on hold due to Reverand awaiting further info	LINKED TO ONE IN APRIL
HDPC meeting 3rd March 2026				
1	Clerk to email WDC to acknowledge and thank them for the work completed on the Wander Down enforcement.	Clerk	Email sent to WDC on 04/03	COMPLETED
2	Clerk to report the invisible double yellow lines at top of School Lane.	Clerk	Report submitted and flagged with CSM under ref: RML004009.	COMPLETED
3	Cllr Standley to look at ESCC doing an enquiry for the waste of public funds with the failing top dressing completed across the County.	Cllr Standley		ONGOING
4	Clerk to report the uneven road surface on the A272 near Dog Kennel Lane to see if can get reduced speed or uneven surface signs.	Clerk	Report submitted and flagged with CSM under ref: CWY008363.	COMPLETED
5	Clerk to put on Advisory Committee agenda to discuss recruiting a new layperson to sit on the membership.	Clerk	On the agenda for 21st April meeting.	COMPLETED
6	Clerk to circulate the signed HDCC lease to all parties.	Clerk	This was sent to all parties on the 04.03.26.	COMPLETED
7	Clerk to submit the Local Plan response to the portal.	Clerk	Submitted on 4th March.	COMPLETED
8	Clerk to commence all the actions in regard to the upcoming Parish Assembly being held on the 14th April.	Clerk	Actions being worked through by Clerk commencing 4th March.	COMPLETED
9	Clerk to report Wilderness Lane ditches to ESH.	Clerk	Reported submitted under ref: GEN019428.	COMPLETED
HDPC meeting 7th April 2026				
1	PW to do the Q1 village risk assessment.	Peter Weston		
2	Clerk to obtain quotes and order signage for playing field gate.	Clerk	Emails sent to 2 contractors for quotes on 08/04. Quote rec'd and need to send him signage and then he will make.	ONGOING
3	Clerk to arrange meeting with the Church for ML and PW.	Clerk	Suggested dates sent on 08/04. Arranged 13/05	COMPLETED
4	Year-end EMR movements to be on May agenda.	Clerk	On the agenda	COMPLETED
5	Clerk to agree a 3-year agreement with Mulberry and Co.	Clerk	Email sent to Mulberry on 08/04	COMPLETED
6	Clerk to process grant payments in May for 2026/27 grants including the Summ Show as agree at this meeting.	Clerk	Summer show informed and grants will be on the May finance report.	COMPLETED

HDPC meeting 5th May 2026				